



CITY of SPOKANE
Taxes & Licenses
808 W Spokane Falls Blvd
Spokane WA 99201-3336
(509) 625-6070

taxesandlicenses@spokanecity.org

OFFICE USE ONLY	
License #:	_____
Date Received	_____
Expiration Date	_____
Entered by	_____
NAICS/SIC:	_____

TEMPORARY BUSINESS REGISTRATION APPLICATION

Registration Required

No person may engage in business in the City or with the City without first having obtained and being the holder of a valid temporary business registration as provided in chapters. (SMC 8.01 and SMC 10.40.010)

Persons Engaging in Business

...one generally, acting in an independent capacity, whether or not subject to immediate control and supervision by a superior, or one who acts as an employer and has employees subject to his control and supervision.

Apply online: [Accela Citizen Access \(spokanepermits.org\)](http://spokanepermits.org)

Temporary Registration \$65.50 for first 90 day, \$55.50 for an additional 90 days

Business name or dba (doing business as) _____

Owner Name _____

Mailing address _____ City _____ State _____ Zip _____

Business phone _____ Cell phone _____

Email Address _____ UBI number _____

Indicate type of ownership: Non-Profit Corp Sole Proprietor Partnership LLC (Limited Liability Company) Corporation

Start Date of Job: _____

List job or event location:

<u>Business name</u> <small>(if different from above)</small>	<u>Location address</u>	<u>Personnel at location</u>	<u>Emergency contact number</u>

Describe what you sell and/or services provided: _____

I certify or declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. All information given is subject to verification with the State of Washington Department of Revenue. I agree to report any changes in information to the City of Spokane Treasurer's office within a timely manner.

Signature _____ Date _____

Printed Name _____ Title _____